

JPM ARTS AND SCIENCE COLLEGE
DEPARTMENT OF ENGLISH
GRIEVANCE REDRESSAL CELL
2020-21
MINUTES

CERTIFICATE

This is to certify that this register contains 01-80 serially machine numbered pages and is issued for the purpose of recording minutes of Grievance Redressal Cell during the academic year 2020-21.



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MINUTES OF THE TEACHER'S GRIEVANCE REDRESSAL
CELL MEETING HELD ON 11/09/2020

Agenda;
General discussions

Members;

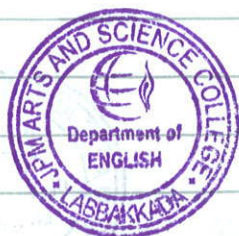
1. Mr. Abhijith K. Divakaran (HOD)
2. Prof. Rosanna Davis
3. Mr. Bineesh Joseph (Coordinator)

Abh
Rm
S + M
F

The meeting was held in the department itself. It started with a silent prayer. The coordinator welcomed the members and pointed out that no complaints were received. The meeting further discussed certain general matters.

Prof. Rosanna Davis gave the vote of thanks and the meeting was concluded.

S + M
F
Mr. Bineesh Joseph
Coordinator



Abh
Mr. Abhijith K. Divakaran
Head of the Department

MINUTES OF THE TEACHER'S GRIEVANCE REDRESSAL
CELL MEETING HELD ON 05/10/2020

Agenda;

Discussion of complaint received

Members;

1. Mr. Abhijith K. Divakaran (HOD)

2. Prof. Rosanna Davis

3. Mr. Bineesh Joseph (Coordinator)




Am




A meeting was held on 05/10/2020 as per a complaint received from the second year Post Graduate students. The meeting started with a silent prayer. The coordinator welcomed the members. The complaint pointed out the lack of study materials and unavailability of e-notes from paid pages. The students has asked for a minimum of one subscription.

The meeting discussed the complaint given and decided to have a solution as early as possible. The meeting ended with a vote of thanks by Prof. Rosanna Davis.


 Mr. Bineesh Joseph
 Coordinator







 Mr. Abhijith K. Divakaran
 Head of the Department

MINUTES OF THE TEACHER'S GRIEVANCE REDRESSAL
CELL MEETING HELD ON 09/10/2020

Agenda;


Resolution of complaint received.

Members;


1. Mr. Abhijith K. Divakaran (HOD) 
2. Prof. Rosanna Davis 
3. Mr. Bineesh Joseph (Coordinator) 

A meeting of the Teacher's Grievance Redressal Cell was held on 09/10/2020. The meeting started with a prayer song and Mr. Bineesh Joseph, coordinator, welcomed the members. The complaint received on lack of e-notes was presented before the Staff Council and the college has taken necessary measures.

The meeting evaluated the decisions taken and ended with a vote of thanks by Prof. Rosanna Davis.


Mr. Bineesh Joseph
Coordinator




Mr. Abhijith K. Divakaran
Head of the Department

TEACHER'S GRIEVANCE REDRESSAL CELL RECONSTITUTED.

A General meeting of Teacher's Grievance Redressal Cell was held on 03/02/2020. The meeting started with a prayer song. Mr. Bineesh Joseph welcomed the gathering. The Teacher's Grievance Redressal Cell was reconstituted with the following members;

1. Ms. Anju Varkey (HOD)
2. Prof. Roxanna Davis
3. Mr. Bineesh Joseph (Coordinator)
4. Ms. Sona Johnson (Joint Coordinator)

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 3. *Handwritten signature*
 4. *Handwritten signature*

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 Mr. Bineesh Joseph
 Coordinator

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 Ms. Anju Varkey
 Head of the Department.

